

ATHENA

BRIDAL SERVICES



Securing Appointment Date

We value your appointment(s) and service(s), they will be secured when the contract is signed and the deposit has been received. All bookings for wedding are “first come, first served” basis. Dates will not be guaranteed without a signed contract and deposit. _____

Deposit

All reservations with parties three people must be held with a deposit of \$150. Parties with five or more must be held with a deposit of \$250. Parties of eight or more must be reserved with a deposit of \$450. For on site location wedding, the balance will be charged the morning of your service with the credit card on file, unless other arrangements have been made. Any additional services will be charged at the end of the day. _____

Payment

The remaining balance is due the day of your service. Prices may change due to attendants needs or added/upgraded services. Prices do not include gratuity. However, twenty percent service charge will be added to the total of your services. We accept CASH, CHECK, MASTERCARD, VISA, and DISCOVER as forms of payment. _____

Contract/Appointment Changes

All agreements will be made in writing. The ‘Athena Bridal Agreement Terms and Conditions’ with ‘Athena’s Bridal Contract’ must be returned with your deposit to Athena Salon, Spa and Wellness. Our bridal coordinator will be emailing you a copy of the services and times for any services booked. Any changes or additions to the wedding party services that are made after contract is signed must be submitted by email: athenasalonandspa@gmail.com or by phone seven days prior to the service date. Charges for guests requiring additional services or deleting services must be paid in full on the day of the service. _____

Cancellations

Services cancelled thirty (30) days or more prior to date of service will be refunded the deposit amount less twenty (20)%. Any cancellations made with less than seven (7) days notices will be charged the entire cost of the cancelled service(s) and will be placed on the final bill.

The bride/individual signing this contract may permit only one other person to authorize or submit and charge any scheduled service for the wedding party. Meranda Moore will act as your bridal coordinator. Any requested changes must be confirmed and acknowledged by Meranda. Cancellations due to emergencies are considered on a case-by-case basis per the bridal coordinator's discretion. You may email any changes or requests to athenasalonandspa@gmail.com or call Meranda at 907-223-0273 _____

Late Arrivals

If the wedding party is more than thirty (30) minutes late, they will be charged an additional \$20.00 late fee for each guest getting a service. Late arrivals results in scheduling and service conflicts for you and other clients following your appointment(s). If a wedding party is late for the scheduled service appointment time(s) and notifies us of a new arrival time, stylists may or may not be able to accommodate the new arrival time. If the scope of the original contract cannot be fulfilled due to clients's late arrival, services may be reduced, however clients are liable for the original contract amount.

If a wedding party is more than one (1) hour late without making contract with us, the assumption is that the client is a no-show. This results in the client forfeiting all deposits and being charged for the full amount stated on the contract . _____

We apologize for any inconvenience but we must follow this policy out of respect for our stylist and other clients.

I have read, understand and agree to the terms of this contract. Deposit is due upon submitting this document.

Bridal Signature _____

Date _____

Bridal Contract

Welcome to Athena Salon, Spa and Wellness. We are honored and pleased you have chosen us to assist you in making your special day the most memorable day of your life.

Please feel free to let us know how we can make your experience more enjoyable and relaxing.

Bride's Name: _____ Wedding Date: _____ Location: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Contact Number: (____) _____ - _____ Email: _____

How were you referred? _____

Bridal Hair Consultation. Date: _____ Time: _____

Make-Up Consultation. Date: _____ Time: _____

Please circle the services that each person wishes to receive. Also, please indicate if people have a preference of having services at the (B)eginning, (M)idle, or (E)nd of the appointments. We will do what we can to accommodate each request.

Bride

_____ Hair Makeup B M E

Bridesmaids

_____ Hair Makeup B M E

_____ Hair Makeup B M E

_____ Hair Makeup B M E

_____ Hair Makeup B M E

_____ Hair Makeup B M E

_____ Hair Makeup B M E

Mother of the Bride

_____ Hair Makeup B M E

Mother of the Groom

_____ Hair Makeup B M E

Flower Girl

_____ Hair Makeup B M E

Day of the Wedding Estimated Costs

\$ _____

Service Total

\$ _____

Charge (20% of services)

\$ _____

Total

\$ _____

On location Hair OR Make-up add \$300.00

\$ _____

On location Hair & Make-up add \$500.00

\$ _____

GRAND TOTAL

\$ _____

Deposit Due at Signing Date Paid: _____

Approximate Balance Due

\$ _____

Method of payment:

Cash Check MasterCard Visa Discover

Card Number: _____ Expiration Date:

Name as it appears on card: _____ Security
Code: _____

Billing Address: _____ City: _____ State:
_____ Zip: _____

By signing below, I authorize Athena Salon, Spa and Wellness to charge me for the agreed upon services, as well as any fees or charges, as indicated in the Athena Salon, Spa and Wellness contract.

Signature: _____ Date:

Wedding Date: _____ Location: _____ City: _____
State: _____ Zip: _____ Email Address:

Wedding Services

We are delighted to provide services to the bride, groom, parents, grandparents, attendants and any other family members that may wish to include in your special day. Let our bridal coordinator help you create a timeline for wedding services, parties, and anything else that is crucial to the next six months before you walk down the aisle.

Hair

Trail Bridal Updo	\$80
Bridal Updo	\$80
Rehearsal Dinner Blow-Out	\$45
<i>*Price may vary upon style request.</i>	

Make-Up Application

Trail Bridal Make-Up Consult	\$75
Bridal Make-Up	\$75
Bridal Attendant Make-Up	\$65

Facial Services - *Consultation Required*

Signature Facial	Starting at \$80
Series of 6	Starting at \$80

Nail Services

Spa Manicure	\$40+
Shellac Manicure	\$60+
Athena Spa Pedicure	\$65+

Waxing

Eyebrow Wax	\$15+
Eyelash Tint	\$25+
Lash & Brow Tint	\$35+
Underarm Wax	\$20+
Bikini Wax	\$35+
Full Leg Bikini Wax	\$75+

Massage-60mins

Signature
Spa

\$70+
\$75+

Wedding Planning Timeline
Six Months to Perfection

Six months before:

- Meet with our bridal coordinate to reserve your wedding day and place deposit.
- Schedule hair and make-up consultation
- Begin scheduling hair, waxing and nail services every 4-6 weeks
- Consult with colorist about hair color changes

Three months before:

- Begin facial treatment program (Series of 6 recommended).

Two months before:

- Confirm all wedding day updo, makeup, manicure and pedicure appointments for you and your bridal party.
- Strengthen nails by setting up weekly/biweekly appointments.
- Schedule a pedicure
- For wedding hair that shines, schedule a Eufora Deep Conditioning Treatment.

Five weeks before:

- Schedule a bikini or Brazilian wax. Discuss honeymoon waxing.
- Schedule eyebrow shaping.

Three to four weeks before:

- Finalize all appointments changes to wedding day schedule.
- Schedule bridal trial up-do, remember to bring your veil or any hair accessories. Please shampoo the day before your appointment.
- Schedule a trial bridal make-up application. Remember to bring your favorite make-up.
- Purchase any cosmetics you will need for wedding day touch-ups.
- Schedule manicure, pedicure and massage.

Two weeks before:

- Enjoy your final facial. Why not add a massage?
- Meet with your stylist for any final color touches before your big day.
- It's time for the men in the wedding party to get their haircuts!

One week before:

- Have your final eyebrows, legs, underarms, and bikini waxed.
- Have your lashes tinted- recommended for wedding criers.

One to two days before:

- Enjoy your manicure and pedicure with your bridal party, mother of the bride and mother of the groom.
- Enjoy time with your bridal party while they get their spa services.
- Please wash hair the day before a wedding day up-do. Natural hair oils help set your style.

The Big Day

- Final hair and make-up appointment for bride, wedding party, and mothers of bride and groom.
- Enjoy your special day!!
In order to ensure that you receive the service you desire and deserve, please ensure that you arrive on time. If you are getting your hair done, please arrive with clean, dry hair and be sure to wear a button-down shirt.